

- 10 Any other Faculty constituted on the direction of Board of Management from time to time.

3. BOARD OF MANAGEMENT

3.1. The Managing body of the Vishwavidyalaya:

There shall be a Board of Management to be headed by the Vice Chancellor. It shall perform its academic and administrative responsibilities independently.

3.2 Composition:

The Board of Management shall consist of the following members:

- 1 Vice-Chancellor- Chairperson
- 2 Deans of Faculties not exceeding two (by rotation based on seniority).
- 3 One Coordinator, Kanya Gurukula Campus, Dehradun/Haridwar (by rotation based on seniority)
- 4 Three eminent academicians of high repute to be nominated by the Chancellor
- 5 One eminent academician to be nominated by the Central Government (MHRD) in consultation with UGC.
- 6 Two teachers (from Professors, Associate Professors) by rotation based on seniority
- 7 One nominee of the Sponsoring Body.
- 8 The Registrar of the Vishwavidyalaya shall be the Ex-Officio non-member secretary.

Note:

- (i) The term of the members except the Ex-officio member shall be three years but they will continue till their successors are nominated.
- (ii) The term of member of teaching staff shall be two years or till such time as they continue to be members of the teaching staff whichever is less.

4. POWERS OF THE BOARD OF MANAGEMENT

The Board of Management shall be the principal organ of the management and principal executive body of the Vishwavidyalaya and shall have the following powers, namely:

- 4.1 To establish, on the advice of the Academic Council, Divisions and Departments for the academic work and functions of the Vishwavidyalaya and to allocate areas of study, teaching and research to them;
- 4.2 To create teaching and academic posts, to determine the number, cadres and qualifications thereof as approved by the UGC, and Board of Management and the emoluments of such posts in consultation with the Finance Committee;
- 4.3 To appoint such Professors, Associate Professors, Assistant Professors and other academic staff as may be necessary on the recommendation of the Selection Committee;
- 4.4 To lay down the duties and conditions of service of the Professors, Associate Professors and Assistant Professors and other academic staff of the Vishwavidyalaya as directed by UGC in consultation of the Academic Council;
- 4.5 To appoint Visiting fellows and Visiting Professors;
- 4.6 To create administrative, ministerial and other necessary posts in terms of the cadres laid down and to make appointments on such posts as directed by UGC in consultation of the Finance Committee;
- 4.7 To constitute, for the benefit of the teaching, academic, technical, administrative and such other staff, pension, insurance, provident fund and gratuity as it may deem fit and aid in the establishment and support of Association, Institutions, Funds, Trusts and conveyances calculated to benefit the staff and the students of the Vishwavidyalaya as directed by UGC;
- 4.8 To regulate and enforce discipline among the employees of the Vishwavidyalaya and to take appropriate disciplinary action, wherever necessary;
- 4.9 To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students;
- 4.10 To grant leave of absence to the Vice-Chancellor and to make necessary arrangements for carrying on his/her functions during the period of absence.

- 4.11 To approve the award of Degrees and diplomas based on the results of examinations and tests and to confer, grant or award Degrees, Diplomas, Certificates and other academic titles and distinctions;
- 4.12 To fix the emoluments and traveling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations in consultation with the Academic Council and the Finance Committee as directed by UGC;
- 4.13 To institute Fellowships, including Travel Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Rules to be framed for the purpose;
- 4.14 To advise the Sponsoring Body on matters regarding acquisition, management and disposal of any immovable property on behalf of the Vishwavidyalaya;
- 4.15 To purchase, take on lease or accept as gift or otherwise any land or buildings or works which may be necessary or convenient for the purpose of the Vishwavidyalaya, on such terms and conditions as it may deem fit and proper, and to construct or alter and maintain any such building(s) or work(s);
- 4.16 To transfer or accept transfers of any movable property on behalf of the Vishwavidyalaya;
- 4.17 To execute with the consent of the Sponsoring Body conveyance, transfer Government Securities, re-conveyances. Mortgages, leases, bonds, licenses and agreements in respect of property, movable or immovable, belonging to the Vishwavidyalaya or to be acquired for the purposes of the Vishwavidyalaya;
- 4.18 To issue appeals for funds for carrying out the objectives of the Vishwavidyalaya and, consistent with the provisions of the objectives, to receive grants, donations, contributions, gifts, prizes, scholarship, fees and other moneys, to give grants and donations, to award prizes, scholarships, etc.;
- 4.19 To raise and borrow with the consent of the Sponsoring Body money on bonds, mortgages, promissory notes or other obligations or securities founded or based on any of the properties and assets of the Vishwavidyalaya or without any securities, upon such terms and conditions as it may think fit and to pay out of the funds of the Vishwavidyalaya, all expenses incidental to the raising of money and to repay and redeem the money borrowed;

- 4.20 To draw and accept and make and endorse discount and negotiate Government of India's and other promissory notes, bills of exchange cheques or other negotiable instruments;
- 4.21 To maintain a fund to which shall be credited:
- (a) all moneys provided by the Central or State / UT Government(s) /University Grants Commission;
 - (b) all fees and other charges received by the Vishwavidyalaya;
 - (c) all money received by the Vishwavidyalaya as grants, gifts, donations, benefactions, bequest or transfers and
 - (d) all money received by the Vishwavidyalaya from any other approved source;
- 4.22 To open account or accounts of the Vishwavidyalaya with anyone or more scheduled banks and to lay down the procedure for operating the same;
- 4.23 To deposit all moneys credited to the funds in scheduled banks or to invest them in consultation with the Finance Committee;
- 4.24 To invest the funds of the Vishwavidyalaya or money entrusted to the Vishwavidyalaya in or upon such securities and in such manner as it may deem fit and from time to time transpose any investment;
- 4.25 To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts, including the balance sheet for every previous financial year, in such form as may be prescribed by the rules and regulations of the Vishwavidyalaya;
- 4.26 To manage, regulate and administer the revenue, the finance, accounts, investments, properties, business and all other administrative affairs of the Vishwavidyalaya and for that purpose to appoint such agent or agents as it may deem fit;
- 4.27 To provide building or buildings, premises, furniture, fittings, equipments, appliances and other facilities required for earning on the work of the Vishwavidyalaya;
- 4.28 To establish, maintain and manage residencies for faculty and staff and hostels for the students of the Vishwavidyalaya;

- 4.29 To recognize and maintain control and supervision of hostels owned and managed by other agencies for the students of the Vishwavidyalaya and to rescind such recognition;
- 4.30 To appoint such committees for such purpose and with such powers as the Board of Management may think fit and to co-opt such persons on these Committees as it thinks fit;
- 4.31 To appoint in order to execute an agreement or transact any business of the Vishwavidyalaya, any person as attorney of the Vishwavidyalaya with such powers as it may deem fit;
- 4.32 To ensure that Audit of Accounts of Vishwavidyalaya is conducted by CAG in due course of time;
- 4.33 To select an emblem and to have a common seal for the Vishwavidyalaya and to provide for the custody and use of such seal;
- 4.34 To delegate all or any of its powers to any Committee or Subcommittee constituted by it or the Vice-Chancellor of the Vishwavidyalaya;
- 4.35 To conduct all administrative affairs of the Vishwavidyalaya not otherwise specifically provided for;
- 4.36 To take all necessary decisions for the smooth and efficient functioning of the Vishwavidyalaya.

5. MEETINGS OF THE BOARD OF MANAGEMENT

- 5.1 The Board of Management shall meet at least four times a year. Not less than 15 day's notice shall be given of a meeting of the Board of Management.
- 5.2 Eight members shall make the quorum.
- 5.3 Every meeting of the Board of Management shall be presided over by its Chairman (Vice-Chancellor) and in his absence, by a member chosen by the members present from among themselves.
- 5.4 Each member of the Board of Management, including its Chairman shall have one vote and decisions at the meetings of the Board shall be taken by simple majority. In case of a tie, the Chairman shall have a casting vote.

- 5.5 Any business which may be necessary for the Board of Management to perform may be carried out by circulating appropriate resolution thereon among its members and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board.
- 5.6 A copy of the proceedings of each meeting shall be furnished to the Chancellor of the Vishwavidyalaya as soon as possible after the meeting.

6. TERMINATION OF MEMBERSHIP

If a member other than the Vice-Chancellor and those representing the teachers, accepts a full time appointment in the Vishwavidyalaya or does not attend three consecutive meetings of the Board of Management without any intimation, he/she shall cease to be a member of the Board of Management.

7. CONSTITUTION OF STANDING COMMITTEE AND AD-HOC COMMITTEE BY BOARD OF MANAGEMENT

- 7.1 Subject to the provision of the Rules and Regulations of the Vishwavidyalaya as recommended by UGC, the Board of Management may, by a resolution, constitute such Standing Committee or Ad hoc Committee or Planning & monitoring Board or Committees for such purposes and with such powers as the Board may think fit for discharging any function of the Vishwavidyalaya for inquiry into, reporting and advising upon any matter of the Vishwavidyalaya.
- 7.2 The Board of Management may co-opt such persons on the Standing Committees or Planning & Monitoring Board or Ad-hoc Committees, as it may consider suitable.

8. DELEGATION OF POWERS OF BOARD OF MANAGEMENT

The Board of Management may, by a resolution, delegate to the Vice Chancellor or any other officer of the Vishwavidyalaya of the Standing Committee or the Ad-hoc

Committee such of its powers as it may deem fit subject to the condition that the action taken by the Vice Chancellor or the officer concerned or the Standing Committee or Planning & Monitoring Board or the Ad-hoc Committee concerned in the exercise of the powers so delegated shall be reported at the next meeting of the Board of Management.

9 . ACADEMIC COUNCIL

The Academic Council shall be the principal academic body of the Vishwavidyalaya and shall, subject to the provision of the Rules, have the control over and be responsible for the maintenance of standards of teaching, research and training, approval of syllabus, coordination of research activities, examinations and tests within the Vishwavidyalaya and shall exercise such powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules of the Vishwavidyalaya.

10. COMPOSITION OF THE ACADEMIC COUNCIL

The Academic Council shall consist of the following persons, namely:

1. Vice Chancellor -Chairperson
2. All Deans of Faculties
3. Coordinator of Kanya Gurukula Campus, Dehradun
4. Coordinator of Kanya Gurukula Campus, Haridwar
5. All Heads of the Departments
6. Ten Professors other than the Heads of the Departments (by rotation of seniority)
7. Three Associate Professors from the Departments other than the Heads of the Departments (by rotation of seniority)
8. Three Assistant Professors from the Departments (by rotation of seniority)
9. Three persons from amongst educationists of repute or persons from any other field related to the activities of the Vishwavidyalaya who are not in the service of the Vishwavidyalaya nominated by the Vice- Chancellor
10. Three persons who are not members of the teaching staff, co-opted by the Academic Council for their specialized knowledge
11. The Registrar, who shall be the Ex-officio non-member Secretary of the Academic Council