

2. Administration and Public Policy: Concepts and Theories

Topics:

1. Public administration as a discipline: Meaning, scope and significance of the subject, public and private administration, brief evolution and major approaches, and comparative approaches to public administration. (16 lectures)
2. Administrative theories: the classical theory, scientific management, the human - relation theory, and rational decision-making. (16 lectures)
3. Development administration: Elements of development administration. Time and space dimensions in the study of development administration, politics of development administration. (14 lectures)
4. Understanding public policy: concept and theories, relevance of policy making in public administration and process of policy formulation and implementation and evaluation. (14 lectures)

Readings:

Topic 1. Public administration as a discipline

Awasthi, A. and Maheshwari, S. (2003) *Public Administration*. Agra: Laxmi Narain Agarwal, pp. 3-12.

Henry, N. (2003) *Public Administration and Public Affairs*. New Delhi: Prentice Hall, pp. 1-52.

Topic 2. Administrative theories

Bhattacharya, M. and Chakrabarty, B. (2005) 'Introduction: Public Administration: Theory and Practice', in Bhattacharya, M. and Chakrabarty, B. (eds.) *Public Administration: A Reader*. Delhi: Oxford University Press, pp. 1-50.

Henry, N. (2003) *Public Administration and Public Affairs*. New Delhi: Prentice Hall, pp. 53-74.

Mouzelis, N.P. (2005) 'The Ideal Type of Bureaucracy', in Bhattacharya, M. and Chakrabarty, B. (eds.) *Public Administration: A Reader*. Delhi: Oxford University Press, pp. 88-100.

Hyderbrand, W. (1980) 'A Marxist Critique of Organization Theory', in Evan, W (ed.) *Frontiers in Organization & Management*. New York: Praeger, pp. 123-150.

Hyderbrand, W. (1977) 'Organizational Contradictions in Public Bureaucracies: Towards a Marxian Theory of Organizations', in Benson, J. K. (ed.) *Organizational Analysis: Critique and Innovation*. Beverly Hills: Sage, pp. 85-109.

Topic 3. Development administration

Bhattacharya, M. (1999) *Restructuring Public Administration: Essays in Rehabilitation*. New Delhi: Jawahar, pp. 29-70, 85-98.

Bhattacharya, M. (2001) *New Horizons in Public Administration*. New Delhi: Jawahar, pp. 248-272, 301-323.

Topic 4. Understanding public policy

Dye, T.R. (1975) *Understanding Public Policy*. New Jersey: Prentice Hall, pp. 1-38, 265- 299.

Dror, Y. (1983) *Public Policy Making Reexamined*. Oxford: Transaction Publication, pp. 129-216.

Additional Readings:

Bernard, C. (1938) *The Functions of Executive*. Cambridge: Harvard University Press.

Esman, M.J. (1986) 'Politics of Development Administration', in Montgomery, J.D. and

Siffin, W. (eds.), *Approaches to Development Politics*. New York: McGraw-Hill.

Gant, G.F. (1979) *Development Administration: Concepts, Goals, Methods*. Madison: University of Wisconsin Press.

Kamenka, E. & Krygier, M. (eds.) (1979) *Bureaucracy*. London: Edward Arnold.

Lee, H.B. (ed.) (1953) *Korea: Time, Change and Administration*. Hawai'i: University of Hawai'i Press.

Leftwich, A. (1994) 'Governance, the State and the Politics of Development', *Development and Change*, 25.

March, J. and Simon, H. (1958) *Organization*. New York: Wiley.

Mooney, J. (1954) *The Principles of Organization*. New York: Harper & Row.

Simon, H. (1967) *Administrative Behavior: A Study of Decision Making Process in Administrative Organization*. New York: Macmillan.

Wiedner, E. (ed.) (1970) *Development Administration in Asia*. Durham: Duke University Press.